



Recommendation for Action

File #: 19-2597, **Agenda Item #:** 15.

10/3/2019

Posting Language

Authorize negotiation and execution of a multi-term contract with Falcon Insurance Agency Inc., to provide aviation property insurance, for up to five years for a total contract amount not to exceed \$598,902.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Police Department; Human Resources Department.

Fiscal Note

Funding in the amount of \$98,829 is included the Fiscal Year 2019-2020 Operating Budget of the Austin Police Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) 5800 RJZ3001 for these services. The solicitation issued on April 8, 2019 and it closed on May 23, 2019. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=129471%20%20%20%20)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=129471%20%20%20%20>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Ricardo Zavala, at 512-974-2298 or Ricardo.Zavala2@austintexas.gov <<mailto:Ricardo.Zavala2@austintexas.gov>>.

Additional Backup Information:

The contract provides a package of comprehensive liability and physical damage insurance coverage for the City's 2013 Eurocopter AS 350 helicopter, 2001 Eurocopter EC 120 helicopter, 1973 Cessna 182P airplane, and 1994 Bell 206B helicopter. The aircrafts are housed at the Austin Executive Airport in Pflugerville, Texas

and are used by the police department for law enforcement and surveillance.

This contract will replace a contract which expires October 31, 2019. The recommended contractor is the current provider for these services.

An evaluation team with expertise in this area evaluated the offers and scored Falcon Insurance Agency Inc. as the best to provide these services based on price, coverage and limits, carrier qualifications, claim services, local preference and service-disabled veteran business enterprise.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$ 98,829
Optional Extension 1	1 yr.	\$113,653
Optional Extension 2	1 yr.	\$125,019
Optional Extension 3	1 yr.	\$128,769
Optional Extension 4	1 yr.	\$132,632
TOTAL	5 yrs.	\$598,902

Note: Contract Authorization amounts are based on the City's estimated annual usage.